



ReQlogic E-procurement

E-procurement made easy for Microsoft Dynamics NAV users

ReQlogic, by Tectura, is the leading .NET browser based procurement, requisitioning, vendor invoicing, expense processing and workflow application available for Microsoft users today.

The module integrates seamlessly with Microsoft Dynamics NAV, providing a whole range of additional functionality for purchasing goods and services and managing expenses.

ReQlogic™

Introducing ReQlogic

ReQlogic is a robust requisition, expense and invoice processing system that offers real-time integration with Microsoft Dynamics NAV.

100% browser-based, this cutting-edge product allows users to carry out a number of key tasks around purchasing and expenses processing – all via a simple web connection.

ReQlogic is an extremely adaptable and flexible system. It provides a range of different functions that utilise the base purchasing logic, together with the in-built workflow engine.

Purchasing

In the purchasing area, ReQlogic offers the following key features.

Users with appropriate authority can make requests for items to be purchased. These are turned into requisitions for approval and the creation of actual purchase orders.

User can carry out goods receiving online, from any branch office or site office they choose – simply connect to the internet.

When invoices are received on site or centrally, users can view, process and authorise them based on a set series of steps defined by the ReQlogic workflow engine.

Using the advanced routing engine, with unlimited approval levels, users can become part of a hierarchy of approval.

Automatic routines for the approval process can be pre-defined for items based on specific criteria.

The criteria available include type, value, commodity, user, department, group, project, GL code, vendor, item, budget, personal authorisation level or any other user-defined field.

Automatic reminders can be sent to people in the authorisation chain when action becomes overdue.

ReQlogic allows purchasing users to punch-out to vendor catalogues.

To ensure that nothing is missed, the system provides the ability to enter notes and attachments throughout.

Finally, to track invoices and orders, document management integration is provided.

Online Receiving

ReQlogic's Online Receiving module adopts a decentralised approach to receiving goods.

It allows users at remote sites to create receiving transactions from their desk, for themselves or others.

This is done using ReQlogic's easy-to-use web interface, which also facilitates the invoice matching process.

Unlimited Approval Levels

ReQlogic allows you to define an unlimited number of approval levels, which can be a function of any field in the database.

A user with 'approver' privileges may make changes to the transaction, delegate the requisition to another reviewer for approval or ask a question of another user.

All these actions can be done either on the fly or for a specified date range.

Responses from others in the process can come back as answers to the questions posed in the Status/Approval Comments tabs.

Where the person to whom the approval was delegated has the appropriate authority, they can respond in the form of a simple acceptance or rejection of the transaction.

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Connect to a Vendor's Catalogue

PunchOut makes it possible for a buyer to access a supplier's website from within ReQlogic.

The requester leaves ('punches out') their company's system and goes to the supplier's browser-based catalogue to locate and select items.

When 'checking out' the contents of the shopping cart are transferred into an open requisition, which in turn is routed for appropriate approvals and then converted to a purchase order.

Invoice Approval & Cheque Request

Enter any non-PO vendor invoices and cheque requests directly into ReQlogic to be routed for approval.

At the end of the workflow cycle, corresponding accounts payable documents are automatically created in Dynamics NAV.

This functionality streamlines the approval of vendor invoices and check requests and eliminates duplicate entry.

Expenses and HR

Not only does ReQlogic allow employees to process expenses on line, it does so based on a model you define using the built-in workflow engine.

Users can also record other key pieces of information and the workflow engine will route their documents for approval – e.g. vacation requests.

Employees can enter their expense reports, or import expenses from bank and credit card accounts, regardless of the originating currency.

The workflow engine ensures that the appropriate approval takes place.

It also makes sure that departmental budgets are not breached through budget control processing.

The approved expense report creates accounts payable transactions in Dynamics NAV.

This functionality eliminates duplicate data entry and empowers users by giving them instant visibility to the status of their expenses.

Additional Functions

ReQlogic Mobile

The ReQlogic's mobile interface allows users to connect via their web-enabled phone, PDA, or BlackBerry device to track the status of requisitions and expenses.

The mobile interface also enables reviewers to review requisitions and expenses, taking approval actions as needed.

Customise at Text & Screen Level

ReQlogic includes extensive customisation support.

Menu icons and favourite shortcuts can be defined to enhance usability.

Text customisation allows for labels and comments to be changed as well as facilitates the support of multiple languages.

Screen-level customisation allows you to define new fields and use them within the routing policies.

Validation lists can be defined in conjunction with these new user fields. Fields may be marked as required, read only or hidden.

Views can be customised so that users are restricted to see only the values that apply to them (e.g. items, accounts, vendors, etc).

Microsoft SharePoint Integration

ReQlogic can be easily incorporated into your corporate-wide SharePoint implementation to offer users a single portal for their daily activities.

ReQlogic at a Glance

- Real-time integration with Microsoft Dynamics NAV
- Employee expense processing
- Robust workflow engine
- Users have full visibility into their transactions
- Unlimited vendor catalogues are supported
- Punchout CXML support
- Approval 'queue' report provides snapshot view for requisition review
- Advanced budgeting and contracts
- Browser-based receiving
- Blanket requisitions
- Request for quotes (RFQ)
- 'Favourites' lists for items and vendors
- Screen-level customisation
- Multi-language enabled at the user level
- Supports double-byte characters
- Multi-currency enabled down to transaction level
- Customised e-mail notifications
- Active directory authentication (optional)
- SDK is available, including xml web services
- Invoice approval and check request
- Mobile interface for web-enabled phones, PDAs, Blackberrys
- Implementation tools and templates

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